

Request for Proposals (RFP): Main Street Lighting Project

City of Joseph, Oregon

The City of Joseph is requesting proposals from qualified contractors to repair, replace, and upgrade downtown lighting infrastructure.

1. Project Overview

The Main Street Committee seeks bids to upgrade and repair all street lights and statue lights along Main Street. The goal is to ensure safety, functionality, and updated power access across the downtown corridor.

2. Scope of Work

Contractors must provide a detailed explanation of work and itemized costs for the following tasks:

- **Assessment:** Inspect all street lights and statue lights on Main Street.
- **Replacement:** Identify and replace broken or unrepairable lighting fixtures and poles.
- **Repair:** Refurbish and repair salvageable lighting units.
- **Electrical Upgrades:** Install new Ground Fault Circuit Interrupter (GFCI) outlets on most poles.

3. Submission Guidelines

- **Itemized Costs:** Bids must include all costs associated with materials, labor, permits, and disposal.
- **Clarification:** Proposals must clearly explain the specific work covered under the bid price.
- **Questions:** Direct all inquiries via email to info@josephoregon.org.

4. Project Timeline

- **June 5, 2026 (Noon):** Pre-bid site walkthrough for interested contractors.
- **June 8, 2026:** Proposal period begins.
- **June 25, 2026:** Deadline for submitting clarifying questions.
- **June 29, 2026 (3:00 PM):** Proposal submission deadline.
- **June 29, 2026 (3:30 PM):** Public opening of bids at the Joseph Public Library.

- June 29, 2026: Main Street Committee drafts Council Action Request.
- July 2, 2026: Recommendation to award presented at the City Council meeting.
- Week of July 6, 2026: Official award announcement.

5. Insurance Requirements

The selected contractor must maintain the following insurance coverage throughout the project. Proof of insurance must be submitted to the city prior to contract execution:

- General Liability: Minimum of \$2,000,000 per occurrence and \$4,000,000 aggregate, including Completed Operations coverage.
- Additional Insured: The policy must explicitly name the City of Joseph, its officers, agents, and employees as Additional Insureds.

6. How to Submit

Deliver sealed proposals physically to City Hall before the 3:00 PM deadline on June 29, 2026.

Delivery Address:
Joseph City Hall
201 N. Main Street
Joseph, OR 97846